**All candidates should produce three documents, with at least one from group one.**

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| **Group 1: Primary identity documents** | **Notes** |
| Passport  | Any current and valid passport  |
| Biometric residence permit  | UK  |
| Current driving licence – photo card with counterpart where one is issued  | UK/Isle of Man/Channel Islands and EU (full or provisional) (Please note some European countries do not issue counterparts) All licences must be valid in line with current DVLA requirements  |
| Birth certificate – issued at time of birth  | UK and Channel Islands – including those issued by UK authorities overseas, eg embassies, High Commissions and HM Forces  |
| Adoption certificate  | UK and Channel Islands  |

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| **Group 2a: Trusted government documents** | **Notes**  |
| Current driving licence – photo card  | All countries (full or provisional) All licences must be valid in line with current DVLA requirements  |
| Birth certificate – issued after time of birth  | UK and Channel Islands  |
| Marriage/civil partnership certificate  | UK and Channel Islands  |
| HM Forces ID card  | UK  |
| Firearms licence  | UK, Channel Islands and Isle of Man  |

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| **Group 2b: Financial and social history documents Document**  | **Notes**  | **Issue date and validity**  |
| Mortgage statement  | UK or EEA  | Issued in last 12 months  |
| Bank or building society statement  | UK and Channel Islands or EEA  | Issued in last 3 months  |
| Bank or building society account opening confirmation letter  | UK  | Issued in last 3 months  |
| Credit card statement  | UK or EEA  | Issued in last 3 months  |
| Financial statement, e.g. pension or endowment  | UK  | Issued in last 12 months  |
| P45 or P60 statement  | UK and Channel Islands  | Issued in last 12 months  |
| Council Tax statement  | UK and Channel Islands  | Issued in last 12 months  |
| Work permit or visa  | UK  | Valid up to expiry date  |
| Letter of sponsorship from future employment provider  | Non-UK or non-EEA only – valid only for applicants residing outside of the UK at time of application  | Must still be valid  |
| Utility bill  | UK – not mobile telephone bill  | Issued in last 3 months  |
| Benefit statement, e.g. Child Benefit, Pension  | UK  | Issued in last 3 months  |
| Central or local government, government agency, or local council document giving entitlement, e.g. from the Department for Work and Pensions, the Employment Service, HMRC  | UK and Channel Islands  | Issued in last 3 months  |
| EU National ID card  | Must still be valid  |  |
| Cards carrying the PASS accreditation logo  | UK and Channel Islands  | Must still be valid  |
| Letter from head teacher or college principal Only used in exceptional circumstances if other documents cannot be provided | UK – for 16 to 19 year olds in full time education  |  |