

In-Year Admissions to St Peter's Church of England Middle School

Parents (Note 1) applying for a place for their child for entry into St Peter's other than at the beginning of year 5 – that is, during the academic year or at the beginning of years 6, 7 or 8, must apply directly to the school. An application form is available from the school office [or on the school website under Admissions].

In-year admissions or admissions at the beginning of school years other than Year 5 will normally only be considered up to half a term (based on a three-term school year) in advance of the desired date for entry. All applications will be acknowledged promptly. Parents will be notified of the outcome of their application within 15 school days of the application or of the beginning of the half term before the desired date for entry, whichever is the later.

For example, for entry in January, the application will not normally be considered until after the October half-term break and parents will be notified within 15 school days of the beginning of the half term following the October half-term break (or within 15 school days of the date the application was submitted, if later).

All year groups ordinarily have 90 places. Schools may refuse admission where the admission of another child would prejudice the provision of efficient education or efficient use of resources. If there is a vacancy, and there is no child on the waiting list with a higher priority (under the Admissions Criteria set out in our Admissions Policy), a place will be offered.

Where an admission is refused, the refusal will set out the reasons for the decision and information about how to make an appeal. The child will be added to the waiting list (details in our Admissions Policy) unless the parents do not want this.

Where an applicant is offered a school place, the notice will set out the date by which this needs to be accepted so that arrangements can be made for the child to start school as soon as possible.

Notes

Note 1 "Parent" is defined in law (The Education Act 1996) as either:

- any person who has 'parental responsibility' (defined in the Children Act 1989) for the child or young person; or
- any person who has care of the child or young person.

If you are in any doubt, please contact the school for advice.

Approved by Governors 22 October 2021

To be reviewed before 31 August 2022