

## **Job description: Key Stage 2 Well being leader**

### **Job details**

#### **Main purpose**

The key stage 2 leader will be responsible for providing leadership and management of the school's key stage 2 pastoral curriculum, delivering high-quality teaching and effective use of resources. They will work to improve behavior for learning standards and achievement for all students, while also carrying out their duties as a classroom teacher.

As a key stage 2 leader, they will contribute to whole-school self-evaluation and school improvement planning, and be responsible for mentoring and developing pastoral staff within the key stage. They will offer guidance and support to key stage teaching staff, modelling best practices and showing up-to-date knowledge of current theory and practice.

The key stage leader will be expected to fulfil the responsibilities of a teacher, as set out in the STPCD, including planning and teaching lessons, assessing students' progress, and managing behaviour effectively.

#### **Duties and responsibilities**

##### **Strategic development**

- › Contribute to strategic decision making, working with school management to share expertise and insight, and help shape the school's vision
- › Set high expectations for all students in key stage 2, and inspire and motivate staff and students to reach and maintain high standards
- › Lead staff by setting standards through personal classroom practice, demonstrating different strategies to deliver improved pupil performance in key stage 2 learning
- › Provide guidance and support to staff within the key stage, working in partnership with parents and the community, keeping them informed and involved in students' learning and development.

##### **Teaching and learning**

- › Show an understanding of the school's current systems for recording pupil behaviour, attendance and progress within the key stage
- › Develop pupil behaviour and discipline policies, where needed, to help build an environment where high standards of learning behaviour are encouraged

##### **Leading and managing staff**

- › Establish short-, medium- and long-term plans for developing and resourcing the key stage 2 pastoral curriculum
- › Take a leading role in inducting new key stage staff and making sure they uphold expected values and teaching standards
- › Monitor the quality of teaching and learning within key stage 2, (e.g. through observations of behaviour for learning techniques, analysing attendance and behaviour data, etc.)

##### **General duties**

- › Develop own professional knowledge and skills through courses and reading, aligning with school's ethos and current strategic needs
- › Attend meetings according to school policy, and lead where required

- Lead whole school and key stage assemblies
- Where required, prepare and deliver reports to relevant groups (governors, parents, etc)
- Manage and monitor budgets within your area

Please note that this is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the grade. It is not a comprehensive list of all tasks that the postholder will carry out.